

FAREHAM

BOROUGH COUNCIL

Report to Leisure and Community Policy Development and Review Panel

Date: 17 January 2018

Report of: Head of Leisure and Corporate Services

Subject: PRELIMINARY REVIEW OF WORK PROGRAMME
2017/2018 AND DRAFT WORK PROGRAMME 2018/19

SUMMARY

At the meeting of the Panel on 07 March 2018, members will be asked to review the outcome of the work programme for the current year, 2017/18. Also at the meeting, the Panel will need to finalise the draft work programme for next year, 2018/19.

This report gives some background information to assist members in drawing up the work programme for 2018/19.

RECOMMENDATION

Members are now invited to: -

- a) approve the programme of items for the remainder of 2017/18 as set out in Appendix A of the report; and
- b) give initial consideration to the draft work programme for 2018/19.

INTRODUCTION

1. Initial consideration of the outcomes from the work programme for the current year (2017/18) will be reviewed at the Panel's meeting on 07 March 2018. At the same time, it will be necessary for the Panel to finalise its work programme for the next municipal year (2018/19)
2. In order to assist the process, members are invited to consider both issues at this meeting.

REVISIONS TO THE CURRENT YEARS WORK PROGRAMME

3. Members are asked to note the following revision to the current years' Work Programme –

The Cams Vision item has been removed from unallocated items as a verbal update on the Cams Alders Vision will be brought to the 07 March 2018 Panel meeting.

WORK PROGRAMME – NEXT MUNICIPAL YEAR 2018/19

Role of the Policy Development and Review Panels

4. The Policy Development and Review Panels are responsible for preparing their own work programmes. These programmes should take account of the role of the Panels to:
 - Assist in the development and formulation of policy.
 - Report and advise upon policies and proposals relating to their particular service interest.
 - Review the performance of the service provided directly or indirectly by the council.

Scrutiny Board Responsibilities

5. Members are reminded that the Scrutiny Board is generally responsible for: -
 - Maintaining an overview of the discharge of the Council's Executive functions.
 - Exercising the right to call-in, for reconsideration, any decisions made but not yet implemented by the Executive (and individual Executive Members) or key decisions made by the officers in exercise of their delegated powers.
 - Reviewing and /or scrutinising any decisions made or actions taken in connection with the performance of any of the Council's functions.
 - Reviewing and/or scrutinising any matters affecting the strategic plans and financial affairs of the Council.
 - Considering matters affecting the area or local people and, in so doing, reviewing and scrutinising the performance of the public bodies in the area.

Planning Next Year's Work Programme

6. Members are invited to consider policy development and formulation items for the work programme for 2018/19. It has previously been suggested that a few items of major significance be chosen.
7. In addition to any other matters which members may wish the Panel to look at, the Executive may decide it wishes the Panel to carry out specific tasks during the next municipal year.
8. There are six planned meetings of the Policy Development and Review Panels in the next municipal year, to deal with ordinary business.
9. At this stage, proposed items for consideration by this Panel during the **next year** are: -

Draft Work Programme for 2018/19

<u>Meeting dates for 2018/19</u>	
06 June 2018	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Overview of the Leisure and Community Portfolio • Citizen Advice Fareham Presentation
25 July 2018	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Ferneham Hall • Cams Alders Vision Update • Titchfield Country Park Update
05 September 2018	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Members Tour – Leisure and Community Facilities • One Community Presentation • Community Grants Update
07 November 2018	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Solent Relate Annual Presentation • Shopmobility Presentation • Leisure Events Update
23 January 2019	<ul style="list-style-type: none"> • Preliminary overall review of Work Programme for 2017/18 and draft 2018/19. • Y-Services Review Presentation
06 March 2019	<ul style="list-style-type: none"> • Final review of Work Programme for 2017/18 and draft 2018/19. • Leisure Centres Performance Review Presentation • Hampshire Cultural Trust Review Presentation

10. Other general items may arise during the year, such as responding to consultation requests by the Government.
11. Statutory strategies and policy framework items will need to be reported to any combination of the Review Panels, the Scrutiny Board, the Executive and the Council as appropriate.

RISK ASSESSMENT

12. There are no significant risk considerations in relation to this report.

CONCLUSION

13. Members are now invited to: -
 - a) approve the programme of items for the remainder of 2017/18 as set out in Appendix A of the report; and
 - b) give initial consideration to the draft work programme for 2018/19.

Further consideration can then be given to these matters at the meeting on 07 March 2017 where the 2018/19 work programme will be finalised and outcomes of the current years' work programme can be scrutinised in more detail.

Appendix A – Leisure and Community Policy Development and Review Panel's Current Work Programme 2017/18.

Background Papers:

None

Reference Papers:

Leisure and Community Policy Development and Review Panel - 08 November 2017 - Minutes.

Enquiries:

For further information on this report please contact Lindsey Ansell. (Ext 4567)

APPENDIX A

LEISURE & COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME FOR 2017/18 (Current Year)

<u>MEETING DATES FOR 2017/18</u>	
31 May 2017	CANCELLED
26 July 2017	<ul style="list-style-type: none"> • Review of the work programme 2017/18 • Overview of the Leisure and Community Portfolio • Citizen Advice Bureau Presentation • Westbury Manor Museum Remodelling update
06 September 2017	<ul style="list-style-type: none"> • Review of the work programme 2017/18 • Members Tour - Leisure and Community Facilities • Community Grants Update
08 November 2017	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Leisure Events Update • Relate Solent Presentation • Verbal Update on request for land by Locks Heath Pumas Rugby Club.
17 January 2018	<ul style="list-style-type: none"> • Preliminary overall review of work programme for 2017/18 and draft 2018/19 • One Community Presentation • Y-Service Review – Presentation • Play Area Improvement Programme
07 March 2018	<ul style="list-style-type: none"> • Final review of work programme for 2017/18 and draft 2018/19 • Fareham and Holly Hill Leisure Centre Performance Review • Annual presentation from Hampshire Cultural Trust • Verbal Update on the Cams Alders Vision • Review of Community Facilities
<p><u>Unallocated items</u></p> <ul style="list-style-type: none"> • Holly Hill Catering Facilities 	